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	Item	Update	Actions and recommendations	Who
	Pewsey CATG – Notes of virtual meeting held on Wednesday 16th June 2021			
1.	Attendees and apologies			
		Attendees: Stephen Colling, Mac Mclean, Dianah Shaw, Doug Tilley, Andrew Flack, Phil Rushmere, Cllr Paul Oatway, John Brewin, Paul Mills, Gordon Ball, John Ford, Richard Dobson, Colin Gale, Vanya Body, Dawn Wilson, Cllr Jerry Kunkler (Chair), Lisa Brindley and Mark Stansby	Area Board to note	Cllr Kunkler
		Apologies: Richard Netherclift, Cedric Hollingsworth and Ed Nelson.		
2.	Notes of last meeting			
		The notes of the previous CATG meeting held on 10 th February 2021 were agreed at the Pewsey Area Board meeting on 8 th March 2021, passing all recommendations.	CATG to note.	Cllr Kunkler

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3.	Financial Position			
		<p>The current balance for 2020/21 stands at £17,566.38 (see Appendix 1).</p> <p>The recent changes to the Community Area boundaries has resulted in a review of annual funding for each CATG. The full CATG budget allocation is £250,000 and this has been divided using a formula based on a combination of a fixed sum of £5,000 per group, plus percentages based on land area and population.</p> <p>The allocation for Pewsey has accordingly risen, from £12,377 to £13,356.</p> <p>The current balance for 2021/22, less previous commitments, stands at £24,547.38 (see Appendix 2). This includes an Area Board Grant of £8,625 which is ring-fenced for the project being developed at Burbage High Street.</p> <p>It is anticipated that bids for funding for Substantial Highways Schemes will take place towards the end of July / August.</p>	Area Board to note	Cllr Kunkler
4.	Top 5 Priority Schemes			
a)	<p>Issue 91</p> <p>Rushall Elm Row – new footway from Church Lane to Bus Stop</p>	<p>Site work commenced on 14th June, for a duration of up to 30 days under a road closure.</p> <p>The design drawing is included for information as Appendix 3.</p>	Area Board to note	Cllr Kunkler

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b)	<p>Issue 5567</p> <p>Chirton A342 – request for footway outside of former public house Wiltshire Yeomen</p>	<p>The start date for construction has been brought forward to the 9th August for a duration of up to 10 working days.</p>	<p>Area Board to note</p>	<p>Cllr Kunkler</p>
c)	<p>Issue 6915</p> <p>North Newnton – request for Phase 2 of Footway project – a length of approximately 130m to link phase 1 to a point opposite to the former garage</p>	<p>Issue submitted 02/01/19</p> <p>BT and Tata have produced estimates for diversionary works to their infrastructure which amounts to a combined total in excess of £160,000. Regrettably this makes continuation of the footpath on the northwest side unviable.</p> <p>Plan B is to consider a footpath on the opposite side of the road where there are no underground services. There are challenges such as drainage and a level drop towards the adjacent field. Some co-operation from the owners of Sundale residence will also need to be pursued.</p> <p>The Parish are content to explore Plan B and will lead the consultation with the owners of “Sundale”.</p>	<p>Highways to prepare an indicative plan showing the tie-in between the proposed footway and the private driveway at Sundale to assist the Parish with their consultation.</p>	<p>Highways</p> <p>Parish Council</p>
d)	<p>Issue 10-20-3</p> <p>Rushall Elm Row Phase 2 – Bus Shelter to Manor Cottage continuation of footway.</p>	<p>Issue submitted by Rushall Parish Council on 30/01/20</p> <p>Preliminary design work ongoing to enable a bid for Substantive Funds.</p> <p>Parish council has offered a £5,000 contribution and the CATG has provisionally agreed to match this. The Estimate is yet to be determined.</p>	<p>To recommend to the Area Board a provisional contribution of £5,000.</p> <p>Highways to prepare a costed design.</p>	<p>Cllr Kunkler</p> <p>Highways</p>

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e)	<p>Issue 10-20-7</p> <p>Burbage Service Station – request to consider parking controls and a signal controlled crossing point</p>	<p>Issue submitted by Burbage Parish Council on 14/10/20</p> <p>Highways to consider establishment of a crossing point to a new footway and measures to encourage responsible parking.</p> <p>Parish have provisionally set aside £2,000 for this project and an Area Board grant of £8,625 has been awarded and ring-fenced to this project.</p> <p>A draft design has been completed (see Appendix 4) and the estimate stands at £14,000. This includes for temporary traffic management and also a 20% contingency.</p> <p>The Parish has requested the addition of a Bus Stop Clearway bay on the east side of the High Street, on the north side of the junction into Bourne Way.</p> <p>The CATG has provisionally offered a £2,000 contribution.</p> <p>Highways have provisionally booked the contractor to construct this scheme, week commencing 6th September.</p>	<p>To recommend to the Area Board a provisional contribution of £2,000.</p> <p>Highways to amend the drawing and issue to the Parish Council for consideration.</p> <p>Parish Council to consider the proposal at their next meeting and report back to Highways.</p>	<p>Cllr Kunkler</p> <p>Highways</p> <p>Parish Council</p>
5.	<p>Other Priority schemes</p>			
a)	<p>Issues 5998 & 10-20-4</p> <p>C351 Rushall Pewsey Road – request to consider traffic calming measures</p>	<p>Issues submitted on 11/01/18 and 07/07/20</p> <p>Project on hold in anticipation of new Freight Management Policy anticipated during 2021/22.</p>	<p>Cllrs Kunkler and Oatway to discuss progress of the Freight Strategy with the new Cabinet Member for Highways, Mark McClelland.</p>	<p>Cllrs Kunkler & Oatway.</p>

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b)	Issue 10-19-3 A338 Shalbourne - safety concerns at junctions of Burr Lane (Carvers Hill) and Mill Lane	Issue submitted by Shalbourne PC on 10/08/19 Site work has been completed at a cost of £991.52, an underspend of £53.48. The Parish had agreed to fund 15% and will pay £150.	To recommend to the Area Board that this Issue is closed Highways to arrange invoice to Parish Council	Cllr Kunkler Highways
c)	Issue 10-19-4 Stanton St Bernard – Request for “Passing Places” signs.	Issue submitted by Stanton St Bernard PC on 01/08/19 Site work has been completed at a cost of £166.57.	To recommend to the Area Board that this Issue is closed	Cllr Kunkler
d)	Issue 10-20-9 Chirton – request for 20 mph speed limit assessment	Issue submitted by Chirton Parish Council on 24/11/20 Area of concern excludes A342. Speed Limit assessments are charged at £2,500 and would include all side roads within the village.	PC to request traffic survey (metro count) to establish current speeds.	Parish Council
e)	Issue 10-21-2 Woodborough C261 (West End of village) – request to extend kerbing and / or footway	Issue submitted by Woodborough PC on 20/01/21 Erosion and damage to the verge has made this area unusable for parents and children walking to school forcing pedestrians into the road An engineer has recently been assigned to this project and preliminary design work will commence soon.	Engineers to meet with Parish representative on Friday 18 th June.	Highways and Parish Council
f)	Issue 10-21-3 Manningford C52 – request for signs to direct HGVs to Pure	Issue submitted by Manningford Parish Council on 27/01/21 Highways have considered signing options at the junctions of Cross Hayes and Little Abbots (Seven Wells) and recommend	Highways to prepare a costed design for approval by the Parish Council.	Highways

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	Pastures, to avoid Manningford village centre	a third sign is installed at the junction by Frith Copse. This could take the estimate to around £900 to £1,000. The Parish are content to meet this potential higher cost.		
6.	Other Requests / Issues			
a)	Issue 5999 C351 Rushall Pewsey Road – request for study into volume of traffic using this route.	Issue submitted on 11/01/18 Issue on hold in anticipation of new Freight Management Policy.	Area Board to note	Cllr Kunkler
b)	Issue 6374 & 6541 Upavon – repositioning of No Entry Signs	Issues submitted on 08/06/18 & 31/07/18 A site meeting was held on 4 th February following completion of the development work adjacent to the highway.	Parish Council to consider proposals and inform Highways for costing.	Parish Council
c)	Issue 10-20-1 Oxenwood and road to Fosbury – request for speed limit review	Issue submitted by Shalbourne Parish Council on 06/01/20 An informal study has been made and it is unlikely that either village would qualify for a 30 mph limit due to limited frontage development. A review might recommend 40 mph limits but this is unlikely to impact greatly on current speeds.	Parish Council to discuss with Fosbury representatives and report back at the next CATG meeting	Parish Council
d)	Issue 10-20-2 Pewsey – request for SLOW marking at Junction of Old Hospital Road	Issue submitted by Pewsey Parish Council on 01/01/20 Development work continues adjacent to this site.	A site meeting is to be held to take this issue forward.	Cllr Kunkler, Parish and Area Highway Engineer.

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e)	<p>Issue 10-20-5</p> <p>Pewsey A345 – pedestrian safety at Rail Bridge due to speeding vehicles</p>	<p>Issue submitted by Pewsey Parish Council on 24/08/20</p> <p>Parish are awaiting results of a Traffic Survey.</p>	<p>Highways to refresh SLOW markings.</p>	<p>Area Highway Engineer</p>
f)	<p>Issue 10-20-8</p> <p>Milton Lilbourne The Street junction with Old Severalls Lane – request for directional signs.</p>	<p>Issue submitted by Cllr Oatway & Milton Lilbourne PC on 24/11/20.</p> <p>Accute bend causing access issues for emergency services and delivery drivers.</p> <p>Parish Council no longer wish to pursue this issue.</p>	<p>To recommend to the Area Board that this Issue is closed</p>	<p>Cllr Kunkler</p>

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<p>g)</p>	<p>Issue 10-21-1</p> <p>Little Bedwyn School Lane junction with Railway Road – request for restraining barrier</p>	<p>Issue submitted by Little Bedwyn & Chisbury PC on 19/01/21</p> <p>Black Ice often forms and concerns have been raised about vehicles potentially leaving the carriageway and falling into a field.</p> <p>A structural engineer has visited the site and given the following report:</p> <p>“Roadside barriers are used to protect the public / vehicle occupants from roadside hazards in the event that a driver loses control of their vehicle, they are used where there are specific roadside features which if impacted would likely result in significant injury to persons. Barriers are not without risk themselves, they work by redirecting errant vehicles along the line of the road which in some circumstances especially on normal single carriageway roads can lead to vehicles being deflected into the path of oncoming traffic. Barriers and the like work best where traffic is generally heading in the same direction, eg dual carriageways and motorways, for them to be used on single carriageway roads they need to be fairly wide to reduce the aforementioned risk. Barriers are also not designed for ‘head on’ impact.</p> <p>We have to look at the risks to occupants or the public involved if a vehicle were to leave the road and ending up in the field against what may happen if the vehicle were redirected or indeed stopped abruptly / head on with a barrier. With no significant hazards in the field other than a steepish slope which isn’t in itself of too much concern I think not providing a barrier would likely lead to lesser injury”.</p>	<p>Highways to meet with the Parish representative on site to consider options to be reported back at the next CATG meeting.</p>	<p>Highways & Parish Council</p>
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		<p>The engineer has suggested that we review the warning signs and consider visual reinforcement of the fence line as an alternative measure, such as a chevron board.</p> <p>The merits of safety barriers and the risks encountered at this location were discussed in detail, although no firm decision on a way forward was made.</p>		
h)	<p>Issue 10-21-4</p> <p>B3087 Easton Royal – speeding through 30 mph limit – request for village gates</p>	<p>New Issue submitted by Easton Royal Parish Council on 10/03/21</p> <p>A ball park estimate to install 2 pairs of gates is £4,200.</p> <p>With the Parish representative unable to attend, the item will be carried forward to the next meeting.</p>	Area Board to note	Cllr Kunkler
i)	<p>Issue 10-21-5</p> <p>All Cannings – Safety concerns at exit of village hall car park – request for SLOW markings and Stop Line</p>	<p>New Issue submitted by All Cannings Parish Council on 07/05/21</p> <p>Parish and Highways met on site ahead of this meeting to discuss possible measures. Options are limited but highways recommend the provision of SLOW markings on each approach and a Stop line at the exit of the car park.</p> <p>The ball park figure is £600 with the Parish willing to make a contribution.</p>	To recommend to the Area Board that this issue is added to the Priority List and to allocate £500 towards the cost.	Cllr Kunkler

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j)	<p>Issue 10-21-6</p> <p>North Newnton Park Road junction with Rushall Road – sight line issue</p>	<p>New Issue submitted by North Newnton Parish Council on 25/05/21</p> <p>Following a discussion it was agreed to await completion of the former garage site prior to assessment.</p>	Area Board to note	Cllr Kunkler
k)	<p>Issue 10-21-7</p> <p>Hilcott – speeding concerns – request for white gates or alternative speed management measures</p>	<p>New Issue submitted by North Newnton Parish Council on 25/05/21</p> <p>Following a discussion it was agreed that Highways would meet with the Parish representative on site to discuss options available.</p>	Highways to arrange site meeting	Highways
l)	<p>Issue 10-21-8</p> <p>Froxfield Church Lane – parking issues</p>	<p>New Issue submitted by Froxfield Parish Council on 27/05/21</p> <p>There are limited parking opportunities for residents living by the village green. Some over-run damage to the grass has occurred and vehicles have also been damaged due to agricultural traffic struggling to gain access. The Green is not designated as public highway and so the CATG is unable to assist in creating formal parking areas here.</p> <p>There is potential to mark some parking bays on a wider section of the access road and Highways will meet with the Parish representative to consider options.</p>	Highways to arrange site meeting	Highways

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7.	Other items			
a)	Pavement and Footway Improvement Scheme	Remedial measures are to be completed at Rushall and there is an ongoing issue at Burbage which is still to be resolved.	Cllr Kunkler will discuss these issues with the Area Highway Engineer.	Cllr Kunkler
b)	Submitting Requests and Issues to the CATG	<p>Information on submitting requests and issues to the CATG is given on the Area Boards page of the Wiltshire Council Website.</p> <p>From the homepage select “Council, Democracy and Elections” and then select “Area Boards”.</p> <p>This process must not be used to report Highway Defects (see Item 7d below).</p> <p>Forms should be submitted to our dedicated mailbox: catgrequests@wiltshire.gov.uk.</p>	To note	All
c)	Deadline for submitting CATG Requests.	<p>All requests are to be submitted two weeks prior to a meeting taking place. Requests received after the deadline will be held until the following meeting.</p> <p>The deadline for our next meeting is therefore 25th August 2021.</p>	To note	All

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d)	Reporting Highway Defects	Highway Defects should be reported using the “MyWilts” on line reporting system. Details can be found within the featured links at the top of the Wiltshire Council Website homepage.	To note	All
e)	Requesting Traffic Surveys formerly known as metro counts	Information on submitting requests for Traffic Surveys is given on the Area Boards page of the Wiltshire Council Website. Forms should be submitted to our dedicated mailbox: trafficsurveys@wiltshire.gov.uk	To note	All
8.	Date of next meetings: 8th September 2021, <u>17th November 2021</u> and 9th February 2022, all commencing at 14:00 hrs.			

Pewsey Community Area Transport Group

Highways Officer – Mark Stansby

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Pewsey Area Board.

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If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Pewsey Area Board will have a remaining Highways funding balance of **£7,040.63**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

7. Recommendations to Pewsey Area Board:-

7.1 To close the following Issues: 10-19-13, 10-19-14 and 10-20-8

7.2 To move the following Issues (with funding) to the Priority Schemes lists: 10-21-5 (£500)

7.3 To allocate funding to schemes already on the Priority Schemes lists: 10-20-3 (£5,000) and 10-20-7 (£2,000).